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Re: JOBZ! Web Site Example Job. "Commercial" Work Type.

10138-13

All kinds of branded, signed, emailed-PDF or printed correspondence can be sent to the customer (or the various people inside your plant.) These documents remain linked to the job (if within that context) for future reference.

A host of choices are available when creating correspondence, which once created, remain linked to the recipient's contact record (and/or job). From simple memos to formal business letters, to labels, receipts and packing lists, virtually any kind of correspondence is there for you- even personalized merge-mail.

Also, any number of Templates can be accessed, and created as needed. For example, a carefully crafted introductory letter can be made available to all the JOBZ! users, or a grammatically correct follow-up thank-you for an appointment. Simply select the intended recipient, choose the template, and then send or print.

Best,



Jim Taylor
Account Executive